



The Children's Guild DC Charter School Board

Date: Monday, January 8, 2018

Time: 6 p.m.

Place: Conference Call

Minutes

Attendees

John Ferguson
Melody Giles
Cleo Green
Imani Samuels
Chris Zimmerman
Lesley Nesmith
Dana Baughns

Not in Attendance

Jawauna Greene
Justin Reaves

The Children's Guild

Josh Sutherland
Frank Kros
Amanda Henck
Duane Arbogast

School

Ashley Posey
Nakia Nicholson
Bryan Daniels

Call to Order

Mr. Zimmerman called the meeting to order at 6:05p.m.

Previous Meeting Minutes Approval

Minutes were approved

Financial Report

Mr. Sutherland delivered a brief report of the school's current financial standings. He had participants reference both the Statement of Financial Position and Statement of Activities. He stated our financial position in comparison to where we were a year ago (Nov. 30, 2016) and how we have significantly improved. Mr. Sutherland added that property improvements and equipment have increased building value and now we are at \$1.7 million in assets. He spoke with regard to our current liabilities to include the increase of accrued payroll, benefits and accounts payable in specific. Mr. Sutherland explained that our differed revenue number (cash we've received that we haven't "earned") will become revenue over the remaining 7 months of the fiscal year. He stated that we are still performing strongly compared to the first 5 months of last year's fiscal. Mr. Sutherland gives much thanks and credit to both the management and financial team for the continued success with ensuring expenses are matched to our revenue number.

School Report

Mrs. Nicholson, Mr. Daniels and Ms. Giles

Mrs. Nicholson spoke with regard to plans for the remainder of the school year and moving forward into 2018-19. She had participants reference a provided PowerPoint which outlined in detail the current status of the school academically and the plans for the upcoming months. The slides were broken down by the following points

- Highly Effective Instruction
- Talented People
- Vision & Engagement

- Strategic Leadership

Mrs. Nicholson then explained the Instructional Programming Overview which began on slide 6 of the provided PowerPoint. She informed the team on how and when Professional Development is conducted. Mrs. Nicholson also spoke on the impact that the inclement weather days have had on curriculum. She adds that administration is deciding to have Wednesday, January 17th and Wednesday January 24th operate as full school days for students as oppose to the usual half-day schedule. She moves to slide 7 where she explains the Instructional Cycle for Administrators which forms in the following order:

- Professional Development (Where teaching practices are grounded and founded)
- Implementation (Implementing what was gathered during professional development)
- Observation (Coaches and Administration provide feedback to teachers)
- Feedback (Formal or informal feedback is given to ensure a beneficial outcome)
- Adjust & Re-Implementation (Complete look at instruction and opportunity to Decide, then re-decide.

With slide 8, Mrs. Nicholson explains the importance of understanding daily lesson vs. intervention blocks.

Mr. Daniels gives a brief overview of staffing needs and recent terminations. He adds that in addition to the listed positions on the PowerPoint, we are also in need of a teacher. He moves to slide 10 where he explains the school's attendance increase, office referrals, suspensions, parent concern tickets and enrollment.

Ms. Giles informed the participants about recent events that have taken place and upcoming events to include the following;

- Student Shadowing—Ongoing Efforts
- Thanksgiving Food Drive—November
- Coat Drive—November
- Donuts for Dads & Muffins for Moms—November
- Honor Roll Assembly—November
- Winter Extravaganza—December

Ms. Giles was asked for a list of upcoming outreach events that the school will be participating in. She mentioned the Ward 5 Fair which will take place on January 21st, 2018. She explains that this fair will be similar to Edfest, but not as big as only residents from Ward 5 will be invited. Mr. Daniels adds that we are planning to attend most events in the area, we're just cautious about advertising them to our parents as this may be a conflict of interest relating to placement. He states that we're planning to hold our own events to draw parents in. He informs the participants that we have begun to reach out to radio stations, barbershops and two daycares in hopes of getting the word out about our program. Ms. Giles adds that she had a brief conversation with the Principal of Maya Angelou during EdFest about a possible partnership for their school to be our feeder school and to hopefully draw current and incoming siblings of their students to our program.

Mrs. Nicholson gives information on an invitation that she extended to a young church group to periodically visit and gain clarity on our school and its mission. She states that the group is very diverse and many members have young children. She adds the importance of positive publicity to get the word out about what we have to offer here at The Children's Guild.

Frank Kros informed the participants of exploratory conversations being had around expanding the school to high school. He adds that although The Children's Guild is not approved for pre-school, we are exploring other options which include possibly partnering with another approved program to facilitate our pre-school which would run within our guidelines.

Duane Arbogast adds that The Charter Association filed a claim against the District of Columbia stating that public schools receive more financial help than charter schools. The Charter Association actually lost the case in district court and will now appeal. He adds that we were not involved in the lawsuit at all as it began before our existence.

Mr. Daniels recognized and thanked John Ferguson for his contributions and ongoing support to the students of The Children's Guild.

Adjourn

Mr. Zimmerman adjourned the meeting at 7:00pm. The next meeting of The Children's Guild DC Charter School (TCGDC) Board of Directors (BOD) is scheduled for Monday, March 12, 2018.

Submitted by:

Ashley Posey
Recording Secretary