



## The Children's Guild DC Charter School Board

Date: Monday, August 12, 2019  
Time: 6 – 8 p.m.  
Place: 2146 24th Pl NE, Washington, DC 20018

### MINUTES

#### Attendees

Chris Zimmerman  
Imani Samuels  
Latonia Cokely – Phone

#### Staff

Jenny Livelli – Quality Improvement  
Kathy Lane  
Bryan Daniels  
Kiara Hargrove  
Brett Stidham  
Nakia Nicholson

#### Call to order

Mr. Zimmerman called the meeting to order at 6:07 pm.

#### Previous Meeting Minutes

Mr. Zimmerman tabled the minutes, not enough for a quorum, no vote.

#### Principal's Report *(see attached documentation)*

Mrs. Nicholson spoke on the audit surrounding the rise in the school's Special Education student numbers which increases constantly; the audit went well and there were no errors found. Mrs. Nicholson discussed the PARCC levels showing the most growth with the elementary students since they have been here at the school longer. In terms of middle school, there are some students coming in two grade levels behind so they will have some transition in meeting mastery levels because of the deficit which explains what the trajectory will look like moving forward. The goal was 30% in ELA and 25% in Math; Mrs. Nicholson is confident that we have met the goals. The school has received positive reactions from the PCSB working group surrounding our data for the improved performance levels in iReady and PARCC.

The attendance goal was not met but has shown growth this past month at 88% attendance. Given our special population this shows growth. The identified goal by PCSB is 90% and we will be asking the parents to complete an attendance survey so we can identify and understand their family difficulties or needs during the Back to School Extravaganza on Saturday, August 21, 2019. All goals met in School Climate and Gallup Surveys which was to increase the social-emotional categories with all stakeholders (students, parents, and staff).

#### Staffing Updates

Mr. Daniels stated this is the first day back for orientation with the majority of the staff returning. All new and returning staff will go through a two week orientation to get acclimated with one another to build morale. Staff members who were novice and struggling teachers completed a teacher boot camp last week Monday through Friday which went from

day 1 to day 5. The teachers who went through the training were excited to share their experience and what they learned with the entire staff. Mr. Daniels also stated that the majority of staff returned, however, the school is still looking for a SPED Coordinator, OT and SLP. Some staff members have been enrolled in an accelerated course at KIPP to obtain their SPED certifications in a year.

### **Enrollment Report**

On August 17, 2019, the school will be having our 3<sup>rd</sup> Annual Back to School Extravaganza from 12 to 2 pm which has been announced on the radio and flyers have been distributed. Mr. Daniels spoke about the returning parents being slow to do registration; the majority of the current enrollments are new families. During the event all parents new and returning will be able to register, complete all necessary documents and computers will be available. The school will be giving away backpacks.

Mr. Daniels spoke about the change in the behavior and coaching model shifting to meet the needs of the new and returning students to ensure that there is minimal disruption to the instructional model.

### **DC Work Plan Review & Progress Report** *(see attached documentation)*

Ms. Lane spoke about the PCSB meeting to confirm the projected plan iMAT being developed. We will be developing and moving through various systems (HR, Administration Team, Compliance, Finance). Ms. Lane discussed that each month, items are reviewed based upon upcoming deadlines. For an example, amended by-laws and policies, OSSE and PCSB systems are managed by Ms. Estep. The AAF accreditation is required in our 5 year review and the application process is rigorous (2 year process). The application will be submitted and request sent for review once the PCSB renewal process has been completed. The goal is to submit the application to show progress on the efforts.

### **Adjourn – Mr. Zimmerman**