



The Children's Guild DC Charter School Board

Date: Monday, February 8, 2021
Time: 6 – 8 p.m.

Attendees

Robert Seabrooks
Michael Curran
Marie Caputo
Melody Giles
Cleopatra Green-Clarke
Yolanda Lusane
Tiffany Dunston
Angelo Wong

The Children's Guild Staff

Bryan Daniels
Aleisa Fries
Kathy Lane
Andrew Ross
Brandon Turner
Charley Gordon

Meeting Minutes

1. Call to Order

The Children's Guild D.C Charter School Board Meeting called to order at 6:02 pm.

2. Public Comment

None

3. Approval of Minutes

Minutes from December 14, 2020 reviewed and **approved** with one change to committee appointment.

4. Movement of Funds between Children's Guild Alliance Entities – Mr. Gordon (2:56-5:38)



TCGDC Resolution
re lending agreement

- Motion to approve lending agreements to borrow and lend to The Children's Guild entities as written: Board **approved**

5. Finance Report – Mr. Gordon (5:40-17:24)



910. Children's
Guild FY20 Financial

Review of 2nd Quarter Financials Audit- attached

- Audit has been completed and TCGDC has **received a clean opinion**
- Running ahead of budget and expected continuation to run ahead throughout the fiscal year due to lower operating expenses
- The revised third quarter budget will be sent to Board for review

- Key metrics and Ratio analysis explained - shows positive trends and improvement from previous fiscal year
- Mr. Curran is requesting to see the 5 mentioned metrics and trends for next quarter

6. Committee Assignments & Reports – Mr. Seabrooks
(17:32-27:18)

Susan McFaul will assist with scheduling meetings, Aleisa Fries will take minutes, Bryan Daniels and Brandon Turner can be available for attendance at all committee meetings to answer questions.

- Governance Committee - Michael Curran (Chair), Marie Caputo, Angelo Wong
 - First meeting will be held within the next week to develop workplan
 - Reviewing bylaws and will recommending changes as found
- Marketing, Enrollment, Finance & Facilities Committee (MEFF) - Yolanda Lusane (Chair), Dana Baughns, Charles McNeill, Tiffany Dunston
 - First meeting will be held within the month
 - Starting with playground initiative - requesting additional information around student body analysis to ensure playground equipment and development plan is appropriate for majority age range
- Parent Engagement, Academic Excellence & Compliance Committee (PEAC) - Seema Thomas (Chair), Cleo Green-Clarke, Melody Giles, Maya Figueroa-Clark
 - Committee chair not present, agenda item tabled

7. Principal's Report – Mr. Daniels
(27:21-1:12:30)



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- **iReady Assessment data** reported
 - There has been considerable progress throughout all grade levels
 - Utilizing grant monies to implement a tutorial services to assist students who have shown a need for support
 - Continuing to compare data with similar schools and partnerships within the district. Mr. Daniels will send out preliminary analysis of progress to Board members
- **Hybrid ReEntry Plan** reported
 - Deep cleaning performed every Wednesday and Friday
 - High Touch Cleaning performed regularly throughout the day
 - Student schedules for in-person instruction are staggered to follow CDC guidelines
 - 60% of students have chosen to remain virtual
- **Vaccination data** reported
 - 20% of staff already vaccinated, 20% have already registered but not yet received vaccination
 - Staff Professional Development will be focused on vaccination awareness- a pediatrician will come in and answer questions for staff and families

- **Middle States Accreditation Report** presented
 - Surveys have been distributed to staff, students and parent/guardians to gauge satisfaction with school.
 - On track for completing Self-study year
- **Climate and Culture** discussed
 - Attendance rates are low due to pandemic, advisory letter sent to OSSE
 - Working with parent liaison for community resources and support for parents
 - Assisting students with applications to high school next year
 - Conducting daily mental health check-ins with staff and students
 - Giving recognition to teachers for diligence throughout this pandemic
- **Community Partnership** initiatives addressed
 - Mr. Westbrook, Washington Wizards NBA superstar, came to the school and donated shoes to students at Christmas.

8. Vaccine Update – Mr. Daniels & Ms. Lane
Included in Principal's Report

9. Hybrid ReEntry Plan – Ms. Lane and Mr. Daniels
Included in Principal's Report

10. Middle States Accreditation Process and Timeline - Ms. Lane and Mr. Daniels
Included in Principal's Report

11. Lottery results & Marketing and Branding for Recruitment Window – Mr. Turner
(1:21:49- 1:28:23)



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- Reviewed the school lottery and current enrollment data
- Reviewed marketing and community engagement efforts
- Introduced new employee of The Children's Guild Admission's Team, Ms. Katrina Nash

12. Other Business (if any) – Mr. Seabrooks
None

13. Adjourn – Mr. Seabrooks
The Children's Guild D.C Charter School Board Meeting adjourned at 7:34pm.