**The Children’s Guild DC Charter School Board**

Date:  Monday, January 10, 2022

Time:  6 – 8 p.m.

Place:  Zoom

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| **Attendees** | **The Children’s Guild Staff** |
| Robert Seabrooks  Seema Thomas  Angelo Wong  Yolanda Lusane  Michael Curran  Cleopatra Green-Clarke  Mayra Figueroa-Clark | Kathy Lane  Aleisa Fries  Charley Gordon  Frank Medley  Franchesa Carter  Danielle Johnson  Tanna Jackson  Brandon Turner |

**Meeting Minutes**

1. Call to Order – Mr. Seabrooks

The Children’s Guild D.C Charter School Board Meeting called to order at 6:04 pm.

1. Public Comment – Mr. Seabrooks **(1:05-2:27)**

Mr. Seabrooks requests that all Board Members make consistent effort to attend all Board meetings to uphold commitment and responsibility to The Children’s Guild D.C to ensure that each meeting has a quorum.

1. FY’21 and Current Period Financial Report – Mr. Gordon **(5:20-18:54)**

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* ~$44,000 ahead of budget in *revenues* due to grants for the food programs
* ~$797,000 behind *revenues* of prior year to date due to lower enrollment
* ~$343,000 above budget in *total operating expenses*
* ~$372,000 below prior year to date *total operating expenses* due to unforeseen roof repairs and lower enrollment

1. Principal’s Report – Mr. Medley and Ms. Johnson on behalf of Mr. Daniels **(18:58-1:16:50)**



* Presented PBIS Elementary School matrix
* Presented Elementary School Standards
* Presented MOY Reading and Math/ELA targets to show where students are currently excelling and/or any gaps to re-focus instruction, as needed
* Some previously scheduled events at the school have been rescheduled to future dates due to COVID restrictions; Frank will send calendar to the Board
* Would appreciate any support or donations from the Board members
* Presented Middle School Standards
* Presented Middle School second quarter focus
* Presented Middle School ELA and Math data to date
* Students who may need more assistance will be re-grouped for individual instruction
* Decline in statistics are due to the fact that students have had almost two years of disrupted instruction due to virtual learning (ex. Current 8th graders were last in the classroom in 6th grade)
* Presented iReady goals
* To remain in compliance with the D.C Charter School Board, The Children’s Guild D.C. must meet or exceed 50% of their project targets goals, \*as indicated from the published from the fall to the spring administration
* Presented current enrollment breakdown by grade
* Many students have transitioned to home schooling or are not enrolled in any school due to COVID and gentrification; the entire D.C. enrollment rate is down to 65%
* There is a new Marketing Team, led by Liesa Ross, therefore many new marketing efforts have been initiated
* Presented Special Education Levels and behavior data
* Only 5/213 students have been suspended to date
* Lost 12 staff members due to COVID Vaccination mandate
* Currently in the recruitment process with numerous D.C hiring platforms and University partnerships
* Ms. Johnson will send the employment bulletin to Board members to share with their networks

1. Approval of Minutes – Mr. Seabrooks *(see attached)* **(1:16:51-1:19:42)**

The meeting minutes from October 4, 2021 were reviewed and approved by the Board.

The meeting minutes from August 23, 2021 were reviewed and approved by the Board.

1. Board Membership- Mr. Seabrooks **(1:19:44-1:26:49)**

* Increasing membership
* Meetings have been held with Mr. Seabrooks and Ms. Lane to determine new initiatives for new Board members
* Mr. Seabrooks asks that all members reach out to their networks to recruit new members
* Mr. Seabrooks will be using the “EdBoard” platform to recruit new members
* Mr. Curran has a proposal from the “Education Board Partners” and will follow up

1. Facility Update- Ms. Lane **(1:27:1:30:10)**

* Roof
* Had 4th vendor come out to assess roof on December 23rd, have not yet received report, but it appears that the landlord is taking responsibility to cover costs and plans to repair
* Location
* Working with Cushman-Wakefield to find new facilities
* Mr. Seabrooks is looking out for any school buildings that vacate

1. Marketing and Branding for Recruitment Window- Mr. Turner **(1:30:13-1:38:06)**

* Admissions Report
* Currently received 40 applications from the lottery to date; this is double from where we were last year
* Current enrollment is 213; Census goal is 280
* Now in contract with new external marketing firm, CSG

1. Committee Reports – Mr. Seabrooks **(1:38:07-1:41:36)**  
   * Governance Committee – Mr. Curran (Chair)

* The Committee will be meeting within the next two weeks to determine each Board member’s interest in an officer positions  
  + Marketing, Enrollment, Finance & Facilities Committee (MEFF) – Ms. Lusane (Chair)
* No new updates
* Mr. Turner will reach out to Ms. Lusane to introduce the MEFF Committee to The Children’s Guild marketing department for collaboration  
  + Parent Engagement, Academic Excellence & Compliance Committee (PEAC) – Ms. Thomas (Chair)
* The Committee plans to meet within the next two weeks to discuss a new parent engagement platform

1. Other Business – Mr. Seabrooks

None

1. Adjourn – Mr. Seabrooks

The Children’s Guild D.C Charter School Board Meeting adjourned at 7:47 pm.