**The Children’s Guild DC Charter School Board**

Date:  Monday, February 13, 2023

Time:  6 – 8 p.m.

Place:  Zoom

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| **Attendees** | **The Children’s Guild Staff** |
| Robert Seabrooks  Yolanda Lusane  Angelo Wong  Myesha Holmes  Ladayta Artis | Hughes Johnson  Crystal Smith  Chris Zimmerman  Brandon Turner  Bryan Daniels  Dr. Tanna Jackson  Franchesca Carter  Francis Medley |

**Meeting Minutes**

1. **Call to Order – Mr. Seabrooks**

The Children’s Guild D.C Charter School Board meeting was called to order at 6:05 p.m.

1. **Public Comment – Mr. Seabrooks**Mr. Seabrooks’ no public comment
2. **Approval of Minutes – Mr. Seabrooks**

The meeting minutes from August 8, 2022 and October 3, 2022 were not reviewed due to quorum. An emergency meeting will be held.

1. **FY22 and Current Period Financial Report – Mr. Zimmerman**

Mr. Zimmerman reported:

* Total school year tuition is running approximately $433k behind due to lower than budgeted enrollment both overall and for SPED.
* Expenses are unfavorable to budget by $50k through 1H.

1. **Principal’s Report – Mr. Daniels, Mr. Medley, Dr. Jackson, Mrs. Carter**

TCGDC Designing Excellence:

* Currently testing ELA MOY i-READY
* 17% of students are on track to meet growth so far, this year
* Instructional Shifts from iReady
* Small group instruction is now needs-based
* Math and ELA Interventionists are pulling red groups twice a week (formerly once)
* Short cycle assessments will occur every week (instead of every other week)
* Math Instructional Coach will internalize lesson plans with math teachers and provide time for lesson plan rehearsal
* Small Group Instruction mode will be “what, how, why”: “what are we learning, how are we going to do it, and why”. Students will need to recall what, how, and why during small group instruction (student internalization)
* School Culture Report: December
* Feed over 40 families with turkeys and food bags
* Every student left school with a gift for the holidays
* Collected well over 60 new and gently used coats and made sure everyone had a coat to bring in the new year.
* Thank you to our generous board members who donated this holiday season!
* We have a family that we put up in a hotel for the holiday season because they were living in a home with no heat, gas, or running water. Gift cards were purchased to help mom buy food and necessities.
* School Culture Report: January
* All staff returned from the holiday on time and only a couple of students tested positive for Covid
* Our continued partnership with Howard University Television took our 5th grade students on another field trip to the African American History Museum
* SPED Report:
* SPED Levels: Level 1 - 14, Level 2 – 4, Level 3 – 0, Level 4 – 86, Total 104
* Introduction of new members Ms. Myesha Holmes and Ms. Ladayta Artis

1. **Board Membership- Mr. Seabrooks**

* Mr. Seabrooks and Mr. Johnson will meet to come up with ideas to find and bring on new members

1. **Marketing and Branding for Recruitment Window- Mr. Turner**

* Admissions Report
  + Total K-8: 207, Covid was a major impact to admissions numbers
* Upcoming events
  + Open house February 16
  + Open House March 17
  + Spring Fling April 29
* SY 2023-24 Lottery Key Dates
  + December 10, 2022 – Virtual EdFEST – the annual public-school fair
  + December 12, 2023 – Lottery application opens
  + February 1, 2023 – Application deadline (Grades 9-12)
  + March 1, 2023 - Application deadline (PK3 – Grade 8)
  + March 31, 2023 – Lotter results are available
  + May 1, 2023 – Enrollment deadline for matched students

1. **Committee Reports – Mr. Seabrooks**
   * Governance Committee – Michael Curran

* No updates
  + Marketing, Enrollment, Finance & Facilities Committee (MEFF) – Ms. Lusane (Chair)
* No updates
  + Parent Engagement, Academic Excellence & Compliance Committee (PEAC)
* No updates – working on getting a new Chair for this committee

1. **Other Business – Mr. Seabrooks**

* **No other business**

1. **Adjourn – Mr. Seabrooks**

The Children’s Guild D.C. Charter School meeting was adjourned at 7:13 p.m.