**The Children’s Guild DC Charter School Board**

Date:  Monday, October 3, 2022

Time:  6 – 8 p.m.

Place:  Zoom

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| **Attendees** | **The Children’s Guild Staff** |
| Robert Seabrooks  Yolanda Lusane | Hughes Johnson  Charley Gordon  Kelly Schwalbert  Francis Medley  Franchesa Carter  Chris Zimmerman  Brandon Turner  Dr. Jackson  Bryan Daniels  Ronesha Estep |

**Meeting Minutes**

1. **Call to Order – Mr. Seabrooks**

The Children’s Guild D.C Charter School Board meeting was called to order at 6:05 p.m.

1. **Public Comment – Mr. Seabrooks** Mr. Seabrooks’ public comment stated a reminder that it’s Breast Cancer Awareness month
2. **Approval of Minutes – Mr. Seabrooks**

The meeting minutes from August 8, 2022 were not approved due to it not being a quorum.

1. **Recap of FY 22 and FY 23 Budget Review– Mr. Zimmerman**

Mr. Zimmerman reported:

* Recapped FY 22 budget: $11 million (revenue) $10.59 million (expenses) $400,000 (net increase) 214 (enrollment)
* FY 23 budget: $10.36 million (revenue) $10.09 million (expenses) $270,000 (net increase) 218 (projected enrollment)
* Reviewed the different sources of revenue as well as expenses.
* Budget adjustments may be needed based on the final enrollment.
* Cost of inflation may/may not affect the current budget.

1. **Conflict of Interest Forms – Mr. Seabrook**

* Reminder to turn in conflict of interest form.

1. **Principal’s Report – Mr. Daniels, Mr. Medley, Dr. Jackson, Mrs. Carter**

Mr. Medley presented:

PARCC

* Definition and Background
* PARCC Academic Report
  + ELA – 17 students achieved level 3 (3 students were SPED)
  + ELA – 10 students achieved level 4 (1 student was SPED)
  + Math – 5 students achieved level 3 (2 students were SPED)
  + Math – 2 students achieved level 4
  + 16% proficiency rate in ELA
  + 1% proficiency rate in Math
  + Tested 169 student (3rd – 8th grade)
* I-Ready
  + Previous report stated we weren’t going to utilize I-Ready but were not able to put it in our charter renewal.
  + Administration of Diagnostic Assessment is currently in progress.
  + Administration of Diagnostic Assessment will end October 5th.
  + ELA and Math with be assessed.

School Culture Report

* September
* The Communique (Staff Newsletter)
* Staff Spotlight
* Staff Monthly Birthday Celebrations
* Back to School Fair
* Back to School Spirit Week
* Back to School Pep Rally
* Back to School Night (37 Parents attended)
* Student of the Week (Middle School)
* 7 parents signed up for the Parent Teacher Organization (PTO)
* October
* Hispanic Heritage Month Activities
* September Perfect Attendance Ceremony (October 5th)
* Breakfast of Excellence (October 12th)
* Autism Speaks Walk (October 15th)
* Fall Festival Cox Farm (October 17th)

Dr. Jackson presented:

Current Special Education Levels

* Level 1 - 18
* Level 2 – 43
* Level 3 – 1
* Level 4 – 76
* Total Sped Students - 99

Mrs. Carter presented:

Current Student Enrollment as of October 3, 2022

* 207 students
* Largest population in 5th – 7th grade.

In Seat Attendance Rate

* September – 76.17%

Mr. Medley presented:

Community Engagement

* Action Plan
* Recruit at least 5 families in September and establish a PTO and Executive Board (goal achieved)
* Coordinate and facilitate a morning monthly parent academy (Coffee with Principal)
* Establish informal open house opportunities for current and prospective parents
* Create a parent university (workshop series for parents)
* Ensure we have parent representation from students in our SPED and EL populations

Mr. Daniels presented:

Student Activities Schedule for the school year.

* Creation of Parent Resource Center

1. **Introduction of Hughes Johnson**

* Chief Academic Officer

1. **Facility Update- Mr. Daniels**

* No Current updates.
* Potential partnership with ARE. Need appropriate playground space for Pre K3 -K4.
* The COO for the school’s gym is still in process.

1. **Marketing and Recruiting – Mr. Brandon Turner**

* Closing out a recruitment cycle
* New Students – 83
* Returning Students – 120
* Next Steps – Preparing for the next lottery
* Edfest – Saturday, December 10th

1. **Adjourn – Mr. Seabrooks**

The Children’s Guild D.C. Charter School meeting was adjourned at 7:02 p.m.